

## 200 hour YTT Enrollment/Tuition Agreement

Total Tuition:

\$2650.00 (includes \$500 deposit & 5x payments of \$430.00)

\$2,550 if Paid in Full by or at 1st day of classes (\$500 deposit, \$2050.00)

A \$500 Non-Refundable deposit is required to hold your spot in any session (and will go towards your tuition). In the event of non-acceptance, you will receive a full refund.

Tuition includes 170+ classroom hours, Soul Tree manual, additional practical hours and classes to attend during the training (there is a minimum per week class attendance requirement). There will be required texts that are not included in the cost, however these texts will be useful tools for years and years to come.

A deposit and the Enrollment Agreement are due in order to fully secure your space in the training. Then, you may choose to pay the remainder of the tuition before class commences, or choose the 5 month payment plan. Methods of payment accepted are cash, check, Visa and MasterCard.

Circle your payment plan:

\$500 (deposit) & \$2050.00 by 1st day of class = \$2550.00

\$500 (deposit) & 5 month auto pay \$430.00 = \$2650.00

Check off how you paid your deposit:

I am paying by cash  I am paying by check

I am paying on-line by credit card MasterCard  Visa

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## ENROLLMENT AGREEMENT

Soul Tree Studio Yoga Teacher Training: Soul Tree Studio, LLC  
422 East Simpson Street Lafayette, CO 80026 303.665.5244  
[www.SoulTreeColorado.com](http://www.SoulTreeColorado.com)

Student Name:

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### CANCELLATION AND REFUND POLICY:

Rejection: An applicant rejected by the school is entitled to a refund of all monies paid.

Other Cancellations: An applicant requesting cancellation more than three days after signing an enrollment agreement and making an initial payment, but prior to entering the school, is entitled to a refund of all monies paid minus a registration fee of \$500.

Refund after the commencement of classes:

1. Procedure for withdrawal/withdrawal date:

A. A student choosing to withdraw from the school after the commencement of classes is to provide written notice to the Director of the Soul Tree Studio YTT. The notice is to indicate the expected last date of attendance and be signed and dated by the student.

B. Students unable to complete the required clock hours (can miss 10 class hours) have the option to complete these hours (with instructor approval) in future sessions with additional tuition. Certificate will not be issued until program requirements are met.

C. For a student who is on authorized Leave of Absence, the withdrawal date is the date the student was scheduled to return from the Leave and failed to do so.

D. A student will be determined to be withdrawn from the institution if the student has not attended any class for 30 consecutive class days.

E. All refunds will be issued within 30 days of the determination of the withdrawal date.

F. In the event that minimum registrations are not met, you will receive back all monies paid to Soul Tree toward teacher training.

2. Tuition charges:

Tuition charges will be determined based upon the percentage of the clock hours attempted. The percentage of the clock hours attempted is determined by dividing

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the total number of clock hours elapsed from the student's start date to the student's last day of attendance, by the total number of clock hours in the program (\$18/hr \*less the \$500 non-refundable administrative fee). Tuition refunds will be issued within 30 days of the date of student notification, of date of school determination (withdrawn due to absences or other criteria as specified in the school catalog), or in the case of a student not returning from an authorized Leave of Absence (LOA), within 30 days of the date the student was scheduled to return from the LOA and did not return.

Special Cases: In case of prolonged illness or accident, death in the family, or other circumstances that make it impractical for the student to complete the program, the school may make a settlement that is reasonable and fair.

Soul Tree Studio, LLC reserve the right to discontinue any students' training for unsatisfactory progress, nonpayment of tuition or failure to abide by School rules.

1.Excessive absences or tardiness. 2. Nonconformity of rules and regulations 3.

Conduct that is unsatisfactory to staff, faculty,

and its students. 4. Breach of Yoga Teacher Training enrollment agreement. 5.

Failure to pay fees when due and/or to make available required documents. 6.

Entering class while under the influence of alcohol, or drugs. 8. Carrying a concealed or potentially dangerous weapon. 9. Aiding, abetting, or inciting others

to commit any act that would detract from the normal operation of Soul Tree Studio. 10. Theft.

### Attendance Policy

Students are required to maintain a minimum of 95% attendance over the length of the program. All absences must be pre-approved by the instructor and arrangements made to complete the missed amount of classroom time. Failure to make such arrangements may result in termination. If a student must be absent, he/she must text within thirty (30) minutes prior to class start time. There are additional required hours to complete the course through studying, reading, projects and practical hours. You are responsible to make up anything over 10 hours of missed class time through attending workshops by E-RYT's.

### Tardiness

Tardiness and leaving class early is subtracted from the total time of the program, and counts against the minimum required attendance.

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### **Make-up Work**

Assignments and projects not completed on schedule during a course must be made- up within the time frame of that course.

### **Grading System**

Whether the student passes or fails the program is based on completion and participation in all assignments, electives, observations, and performance evaluations given during the course of the program.

In addition, all students must possess the skills and abilities necessary to safely and competently teach yoga, and a high level of emotional and mental stability and maturity. Full participation in and completion of all course components is mandatory for certification.

For those students who are pursuing certification, the Committee reserves the right to withhold certification from any student who fails to develop and demonstrate the necessary skills, competencies, maturity and emotional stability necessary to safely and competently teach yoga. Any student denied certification has the right to seek the review of the Committee. The Committee will conduct a fair review of the situation and any determination of the Committee will be final.

### **Transcripts**

Students will receive one free copy of their certificate upon graduation. A \$10 fee will be charged for additional copies and must be paid in advance before they are processed.

The purpose of the Soul Tree Studio Yoga Teacher Training Program is to provide a safe, nurturing atmosphere amongst highly qualified instructors for in depth study of the practice of yoga to enable the student to deepen their personal practice and find their voice as a skilled yoga teacher.

Soul Tree Studio will provide a quality educational experience that prepares graduates to succeed as a professional in the yoga instruction industry.

Subject to meeting all of the requirements for certification described above, certification will be granted when all payments and assignments have been fully received by the Program. The Studio does not discriminate on the basis of race, color, religion, national origin, gender, age, marital status, disability, or sexual preference.

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## Participation & Challenges

During my participation in this Program, I am responsible for monitoring what is safe for me and I can stop my participation in any experience at any time. Although my attendance is required in each session to become certified as a 200 hour yoga teacher, I recognize my responsibility to speak up or take myself out of an experience if I feel unsafe. I do not, and will not hold, any Released Party responsible for my physical and psychological well-being.

The Program recognizes that the nature of yoga is to promote physical and psychological growth through which profound transformation can occur. It is your responsibility to do your best to uphold and foster a sacred, safe environment to foster transformation. It is important for you to possess a high degree of emotional maturity and personal integrity in order to serve and empower your students.

I understand that during the course of the Program, I will be challenged physically and psychologically and encouraged to take personal risks. I understand that practicing yoga is often about exploring new boundaries and limitations and that no Released Party is responsible for any physical and psychological risks that I may choose to take in connection with my participation in the Program. I understand that the study of yoga involves exploring and discussing different religious, personal and belief systems. These belief systems may be different from my own. I understand that the Program is not requiring me to change my beliefs in any way.

## The Code of Ethics

If I become certified as a Studio yoga teacher, I agree to abide by the following Code of Ethics: **The Soul Tree Studio, LLC Code of Conduct** is a declaration of acceptable ethical and professional behavior by which all Studio Teachers, Independent Contractors, Workshop Teachers, Teacher Trainees and Administrative Personnel agree to conduct the teaching and business of yoga.

I agree to uphold the following ethical principles:

- Conduct myself in a professional and conscientious manner. This includes, but is not limited to, ensuring that I live up to any commitments I make to my students, Soul Tree or to the public, and ensuring that my practices and behavior conform to the

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representations I make about myself in holding myself out as a yoga practitioner who adheres to certain precepts.

- Acknowledge the limitations of my skills and scope of practice and where appropriate, refer students to seek alternative instruction, advice, treatment or direction.
- Create and maintain a safe, clean and comfortable environment for the practice of yoga.
- Encourage diversity by respecting all students regardless of age, physical limitations, race, creed, gender, ethnicity, religion or sexual orientation.
- To manage our personal lives in a healthy fashion and to seek appropriate assistance for our own personal problems or conflicts.
- Respect the rights, dignity and privacy of all students. We do not disclose student confidences to anyone, except: as mandated by law; to prevent a a clear and immediate danger to someone.
- Avoid words and actions that constitute sexual harassment or harassment based on other legal protected characteristics.
- To stay abreast of new development in the field of yoga through educational activity and study.
- To establish and maintain appropriate professional relationship boundaries.
- To cultivate an attitude of humanity in our teaching, we dedicate our work to something greater than ourselves.
- Adhere to the traditional yoga principles as written in the yamas and niyamas.
- Follow all local government and national laws that pertain to my yoga teaching and business.

I understand that Soul Tree Studio, LLC may revoke my contract for cause, including failure to uphold the standards set forth in the Code of Conduct. Prior to revoking my contract, Soul Tree Studio, LLC will provide me notice of the basis for the potential revocation and an opportunity to respond in writing. After review of the evidence, the Ethics Committee will issue a decision as to whether to revoke my contract, based on its reasonable judgment of the evidence before it. I agree to hold Soul Tree Studio, LLC harmless for any losses or damage I may incur as a consequence of the revocation of my contract.

### Revocation of Teaching Certification

Any complaint about the unethical behavior of a teacher who has been certified by the Studio's Program will result in a thorough and fair investigation by the Committee. This investigation will offer the opportunity for the teacher to present his or her statement of the facts and circumstances of the behavior. If the Committee finds that a teacher has violated the Code of Ethics, the certification may be revoked in the sole and complete discretion of the Committee.

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### STUDENT ACKNOWLEDGEMENTS Liability Release:

You hereby agree to waive and release any Released Party from any and all claims, liabilities, damages, and expenses (including, without limitation legal fees and expenses) suffered by you as a result of any misstatements made by you in this Agreement, your failure to disclose any physical or psychological condition which may impair your ability to complete the Program, your failure to complete the Program or any reason or your participation in the Program.

“Released Party” shall mean the Studio and its owners, agents, representatives, employees, independent contractors, workshop presenters and teachers.

1. I have carefully read this enrollment agreement. I acknowledge that I understand all parts of this agreement. initials\_\_\_\_\_

2. I have carefully read and understand the tuition. initials\_\_\_\_\_

3. I understand that the School may terminate my enrollment if I fail to comply with attendance, academic and financial requirement or if I disrupt the normal activities of the Soul Tree Studio YTT. initials\_\_\_\_\_

4. I also understand that this institution does not guarantee job placement to graduates upon program/ course completion or upon graduation.  
initials\_\_\_\_\_

Signature\_\_\_\_\_Date\_\_\_\_\_

**Please email your application/agreement to**

**[meg@soultreecolorado.com](mailto:meg@soultreecolorado.com) RE: Yoga Teacher Training or leave at the front desk.**